Board of Commissioners
Public Session
Minutes
September 21, 2015
(approved October 19, 2015)

Present: L. Woods, G. Keller, J. Comer, J. Balcom, Water Quality Support/Administrative Manager J. Lavoie

Excused: T. Pellegrino, Superintendent R. Miner

Financial Review – July and August 2015 (draft)

N. Couture noted that these financials will remain in draft form until the auditors' report is received.

G. Keller questioned the bank account for the Well #6 bond. He noted that this money was voted to repurposed for the development of new water sources at the Annual Meeting. N. Couture noted that the title of this bank account has remained the same although the purpose of the money has changed.

L. Woods noted that the District is not compelled to put funds into the Capital Reserve Funds, but rather that the Board has the option to do this if there is sufficient money in surplus.

Non-Public Session

A motion was made by J. Balcom and seconded by J. Comer to go into non-public session per RSA 91-A:3 II(d) "…Acquisition, sale or lease of property. The motion passed 4-0-0 on a roll call vote.

After the Non-Public Session

A motion was made by J. Comer and seconded by J. Balcom to seal the minutes of the non-public session of September 21, 2015. The motion passed 4-0-0.

1. Board of Commissioners to approve minutes from the August 17, 2015 Public and Non-Public sessions.

A motion was made by G. Keller and seconded by J. Comer to approve the minutes from the August 17, 2015 Public and Non-Public sessions with the following changes:

Page 2 (Public session) under "Mitchell Woods" the size of the building should be 18 feet by 18 feet;
Page 2 (Non-Public session) a 0 should be added to the end of the figure $25,00.

The motion passed 4-0-0.

2. Board of Commissioners to discuss NED pipeline – Morgan-Kinder project

L. Woods noted that the Town Manager forwarded an email containing an article about another town that developed an ordinance regarding construction within the Wellhead Protection Area. There was concern expressed that if an ordinance is written that it will have unintended consequences and that an ordinance at this time would have no effect on the Kinder-Morgan project. L. Woods noted that it is his considered opinion that the Board has taken care of business regarding the Wellhead Protection Area and that getting involved with a town ordinance is not worth pursuing. J. Lavoie noted that a new route map is being prepared by NRPC and the map should be available on Thursday.

L. Woods noted that he and R. Miner attended a meeting last Thursday. He noted that the route of this project would interdict 2 aquifer recharge areas of the District that provide 83% of our water. It is believed by L. Woods that the latest proposal is in front of FERC. Kinder-Morgan is bound and determined to go forward with this project. There will be another scoping meeting at Franklin Pierce University in Rindge on September 30th.

J. Comer noted that the letter submitted by D. Ware of Pennichuck about sums up the issues.

3. Board of Commissioners to discuss date for a BOC offsite retreat

J. Lavoie noted that the Hampton Inn at Exit 8 is available on October 13 and October 20. The Board decided to hold the meeting on October 13. The meeting will be held from 10:00 AM until 2:00 PM with a break for lunch from 12:00 to 12:30. The questionnaires presented to the Commissioners are the same as last time with the completed questionnaires from the last retreat. J. Lavoie questioned whether there is anything in particular that the Commissioners would like to discuss. If so, these concerns can be added to the questionnaire. The questionnaire has been given to the District Department Heads. They will turn in their submission to J. Lavoie to bring to the retreat for discussion.

4. Old Business

Upon questioning J. Lavoie noted to the Commissioners that the groundwater levels in the Wellhead Areas is being tracked and recorded weekly to compare to the “action levels” outlined by UEI.

J. Lavoie noted that J. Marts of UEI will be visiting MVD monitoring wells tomorrow to collect data with a “conductivity” Diver Mat to determine which areas MVD should monitor for sodium and chloride. Once data is reviewed, the 4 CTD Divers will be purchased and installed for continued monitoring.

L. Woods noted that the interest bearing account for the retainage for the Treatment Plant is being created.

5. New Business

L. Woods noted that a resident of Greatstone Drive has requested a water line in his area for fire protection. He noted that he told the resident to bring forward a petition to the Annual Meeting.

6. Superintendent's Report

SIGI grant – A check has been received for this grant money. The District will receive money from this grant for 2 more years.

Sunset Shores – This project is coming to completion.

Educational Mailing – A requirement of receiving a SOC waiver is an educational mailing provided by DES goes out to all customers. This mailing will be going out in September, October, and November. The previously proposed odd/even watering educational mailing will have to wait as the bill stuffing machine only allows one additional page to be inserted into bills. Since the next available mailing wouldn't be until December staff suggested waiting until March 2016 to keep the information timely.

Mitchell Woods – This project will be wrapped up soon.

Merrimack Premium Outlets – These deeds are ready for signatures. Easements may be needed for MVD to have access to the monitoring wells after the mandatory monitoring period is over in 2 years. J. Lavoie spoke with Attorney Michael. He will look into this further.

7. Questions from the Public

There were no questions from the public at this time.

8. Questions from the Press

There were no questions from the press at this time.

Adjourn

A motion was made by G. Keller and seconded by J. Comer to adjourn at 5:30 PM. The motion passed 4-0-0.

Respectfully submitted,
Rita Pointon, Recording Secretary