

Minutes
Merrimack Village District – Board of Commissioners

Public Session
April 20, 2015
(approved May 18, 2015)

Present: G. Keller, L. Woods, J. Comer, T. Pellegrino, J. Balcom, Superintendent R. Miner and Water Quality Support/Administrative Manager J. Lavoie

Financial Review – March 2015

J. Balcom questioned the interest on the bank accounts. N. Couture noted that the District gets very little interest.

N. Couture noted that the District is underspending its budget to date.

The Commissioners signed the MS-32.

Non-Public session

A motion was made by T. Pellegrino and seconded by J. Comer to go into non-public session per RSA 91-A:3 II(d) "...Acquisition, sale or lease of property". The motion passed 5-0-0 on a roll call vote.

After the Non-Public session

A motion was made by T. Pellegrino and seconded by G. Keller to seal the minutes of the non-public session. The motion passed 5-0-0.

1. Board of Commissioners to approve minutes from the March 16, 2015 Public and Non-Public and the March 31, 2015 Annual Meeting minutes.

A motion was made by T. Pellegrino and seconded by J. Comer to approve the minutes from the March 16, 2015 Public and Non-Public sessions with the following changes:

Page 1 "Geller" should be "Keller"

Page 2 remove the letter "d" from the word "purposed" under "Old Business"

Page 3 remove the letter "over" from the word "overuse" under "Salt Letters"

Page 3 change the wording of the sentence under "Bean Road"

The motion passed 4-0-1 with J. Balcom abstaining.

A motion was made by G. Keller and seconded by J. Comer to accept the minutes of the March 31, 2015 Annual Meeting. The motion passed 4-0-1 with J. Balcom abstaining.

2. Board of Commissioners to hear update and discuss next steps for the Master Plan and Rate Structure with Underwood Engineers, Inc.

K. Pratt, UEI, noted that the rates were proposed to increase a total of 10% over 3 years beginning in July 2015 due to the projected debt of the District for the Fe/Mn facility. This rate increase may not be needed at this time if revenues increase and budgets hold. He noted he will come back to the Board next month with firmer information. He noted that some rate adjustment will be needed, but not necessarily the 10%.

The District needs to gear up for the projects listed in the November 2014 Master Plan Update.

3. Board of Commissioners to hear update from Underwood Engineers, Inc regarding the Mitchell Woods production well site.

K. Pratt noted that a topographical map with the layout of the infrastructure at this site needs to be created for an easement. The cost should be \$3,300 to \$3,400 for the surveying for a total of \$7,000 for the surveying and engineering. G. Keller noted this work should be done.

The BOC asked if the recordable easement plan was included in the work. K. Pratt noted it was not within the \$7,000. The BOC agreed to carry an additional \$1,000 which was thought to be adequate to also provide an easement plan.

A motion was made by J. Comer and seconded by J. Balcom to authorize the creation of a conceptual design with topography and an easement plan for the Mitchel Woods production well site not to exceed \$8,000. The motion passed 5-0-0.

4. Board of Commissioners to consider the request of Kimberly Yarlott, Principal of Reeds Ferry Elementary School for the use of a fire hydrant and MVD water for their Fun Day activities on June 16th, 2015 with a thunder-date of June 17th, 2015.

A motion was made by G. Keller and seconded by J. Comer to approve the request of Kimberly Yarlott, Principal of Reeds Ferry Elementary School, for the use of a fire hydrant and MVD water for their Fun Day activities on June 16, 2015 with a thunder-date of June 17, 2015. The motion passed 5-0-0.

5. Board of Commissioners to elect a Chairman, Vice Chairman and Personnel Liaison for the 2015-2016 year.

A motion was made by T. Pellegrino and seconded by J. Comer to elect L. Woods Chairman of the Board for the 2015-2016 year. The motion passed 5-0-0.

A motion was made by G. Keller and seconded by J. Comer to elect T. Pellegrino Vice Chairman of the Board for the 2015-2016 year. The motion passed 5-0-0.

A motion was made by L. Woods and seconded by T. Pellegrino to elect G. Keller Personnel Liaison for the 2015-2016 year. The motion passed 4-0-1 with G. Keller abstaining.

6. Old Business

PRB – Work at the treatment plan has begun. The floor will be poured when the compaction tests are passed. The monthly meeting will be held at the job site on Thursday, April 23 at 9:00 AM as long as the trailer is connected to electricity. If that changes the BOC will be notified.

Trucks – Some of the District's trucks will be replaced. The total value of these trucks is between \$13,000 and \$14,000. These trucks will be offered to the District staff for bidding and, if not sold to District staff, will be offered to the general public.

7. New Business

There was no new business at this time.

8. Superintendent's Report

Flushing – The flushing has begun. The sign outside the office directs customers to the MVD website for weekly flushing schedules.

Verizon – Verizon is still interested in putting a small building with a cell phone antenna at the site of the Turkey Hill tank.

Lexington Excavation – This company is working on the water/sewer drainage lines for the town in the Sunset Drive area. This work is expected to start and end by September.

Water Festival – The Water Festival will be held at Wasserman Park on May 5, 2015 from 9:00 AM to 2:00 PM. J. Lavoie noted that the District is asking for judges for the science fair at this festival.

9. Questions from the Public

There were no questions from the public at this time.

10. Questions from the Press

There were no questions from the press at this time.

Adjourn

A motion was made by J. Comer and seconded by T. Pellegrino to adjourn at 5:45 PM. The motion passed 5-0-0.

Respectfully submitted,

Rita Carlton, Recording Secretary

Posted: May 20, 2015