Board of Commissioners
Minutes
September 18, 2017 Public Session
(approved October 16, 2017)

Present: L. Woods, T. Pellegrino, G. Keller, J. Comer, J. Balcom, Superintendent R. Miner, Business Manager J. Lavoie

Financial Review - August (draft) - Michele Holton

M. Holton noted that the audit will begin on October 10. The finance department is moving forward in the right direction. The District is using the automated reports from the QuickBooks accounting system, which are more efficient to produce, more accurate and customizable.

L. Woods questioned the account for Outside Services. M. Holton noted that money from this account has been used to pay for the services of Rita Donaldson.

- Christensen noted that the District is in excellent shape.

Non-Public

A motion was made by T. Pellegrino and seconded by J. Balcom to go into non-public session per RSA 91-A:3 II(d) "...Acquisition, sale or lease of property", RSA 91-A:3 II(e) "...pending claims or litigation…", and RSA 91-A: II(a) "...dismissal, promotion, or compensation of any public employee…". The motion passed 5-0-0.

After the non-public session

A motion was made by T. Pellegrino to seal the minutes of the non-public session of September 18, 2017. The motion passed 4-0-0.

- Board of Commissioners to review minutes from the August 28, 2017 Public and Non-Public Sessions.

A motion was made by J. Balcom and seconded by T. Pellegrino to approve the Public and Non-Public minutes from August 28, 2017 as written. The motion passed 3-0-1 with J. Comer abstaining.

- Old Business

There was no old business at this time.

- New Business

There was no new business at this time.

- Superintendent's Report

Hutchinson Road Tank - There will be a pre-construction meeting for the Hutchinson Road tank painting on September 22 at 10:00am at the office.

Budget class - R. Miner noted that Michele Holton, Jill Lavoie and he went to a budget and finance workshop hosted by the NH Municipal Association on September 12.

- Questions from the Public

  There were no questions from the public at this time.

- Questions from the Press

  There were no questions from the press at this time.

Adjourn

A motion was made by T. Pellegrino and seconded by J. Balcom to adjourn at 6:00 PM. The motion passed 4-0-0.

Respectfully submitted,
Rita Pointon, Recording Secretary